



**Stearns County
Board of Commissioners**
Stearns County Administration Center
705 Courthouse Square
St. Cloud, MN 56303
320-656-3601

**Regular Meeting Agenda
Tuesday, September 24, 2019**

STEARNS COUNTY MISSION STATEMENT: Provide exceptional public services to assure a safe, healthy, vibrant county for all.

BROADCAST/REBROADCAST SCHEDULE: Stearns County Board of Commissioners meetings can be viewed live on St. Cloud Cable Station 181 or [via web cast](#). Board meetings are also rebroadcast in the following cities: Paynesville, St. Joseph, Cold Spring, St. Cloud and Waite Park. [See a list of rebroadcast dates and times.](#)

BARRIER FREE: All Stearns County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact Marlys Tanner (320)656-3602 early so necessary arrangements can be made.

9:00 AM Call to Order

9:00 AM Call to order by Joseph E. Perske, Chair, on September 24, 2019 at Administration Center, County Administration Center, St. Cloud, MN.

Roll Call

Tarryl Clark	District 1
Joe Perske	District 2
Jeff Mergen	District 3
Leigh Lenzmeier	District 4
Steve Notch	District 5

Pledge of Allegiance

9:01 AM A. Approve Agenda

9:03 AM B. Public Access Forum

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes. A citizen may speak at the Public Access Forum only once per month. County Board members will not engage in dialogue with speakers but rather refer the matter to the appropriate County department.

9:08 AM C. Consent Agenda

1. Approve Minutes of Tuesday, September 10, 2019

2. Approve One-Day Application and License to Sell On-Sale 3.2 Percent Malt Liquor Submitted by Our Lady of Mount Carmel Parish Minnesota for Their October 25, 2019 Event to be Held on Their Parish Grounds Located at 42942 125th Avenue, Holdingford, MN, in Brockway Township
3. For Informational Purposes Only Claims Paid for August 31, 2019 through September 13, 2019 in Amount of \$3,149,617.91, Excluding Investment Purchases
4. Adopt Off Highway Vehicle Enforcement Program
ATTACHMENTS:
 - A. Off Highway Vehicle Grant 2019 (PDF)
 - B. Grant Supplement Information Off Highway Vehicle 2019 (DOC)
 - C. Resolution Off Highway Vehicle Enforcement Grant 2019 (DOC)
5. Approve Veterans Services Office 2020 Operational Enhancement Grant and Authorize Board Chair Signature
ATTACHMENTS:
 - A. Grant Supplemental Information (DOC)
 - B. Grant Resolution FY 2020 (DOCX)
 - C. Grant Agreement FY 2020 (PDF)
6. Authorize Stearns Intra-County Mutual Aid Agreement
ATTACHMENTS:
 - A. Stearns Intra County Emergency Management and Homeland Security Mutual Aid Agreement - Cities (PDF)
 - B. Signature Page (PDF)
7. Authorize Emergency Management Performance Grant (EMPG) Agreement
ATTACHMENTS:
 - A. EMPG Grant (PDF)
 - B. Grant Information Sheet (PDF)
8. Authorize Radiological Emergency Preparedness Grant
ATTACHMENTS:
 - A. REP Grant Agreement (PDF)
 - B. REP Grant Supplement Information (PDF)
 - C. REP Information Sheet (PDF)
9. Accept 2019 Hazardous Materials Emergency Preparedness Grant
ATTACHMENTS:
 - A. HMEP Information Sheet (PDF)
 - B. Subgrantee Information Sheet (PDF)

Recess Regular Meeting

Recess Regular County Board Meeting to Conduct Human Services Board Meeting

9:10 AM

D. Human Services Board Consent Items

1. Approve Tobacco License Application
2. For Informational Purposes Only Human Services Claims Paid for Weeks Ending September 6, 2019 through September 13, 2019 in Amount of \$44,512.83

Close Human Services Board

Reconvene Regular Meeting

Reconvene Regular County Board Meeting

9:12 AM

E. Public Hearing

1. Conduct Public Hearing to Consider Issuance and Sale of Educational Facility Revenue Notes (Cathedral High School Project), Series 2019

Presenter: Randy Schreifels, Auditor-Treasurer;

ATTACHMENTS:

- A. 12022416-v2-Stearns County (Cathedral High Schoo)_DEED Application Letter (County) 2019 (PDF)
- B. 12022397-v1-Stearns County (Cathedral High School)_DEED APPLICATION 2019 (PDF)
- C. 12056835-v1-Stearns County - Cathedral HS_PRELIMINARY RESOLUTION (PDF)

9:20 AM

F. Public Hearing

1. Continue Public Hearing to Consider Re-establishment of Stearns County Ditch 28 Public Drainage System Records

Presenter: Chad Martini, Land Management Division Director; Kale Van Bruggen, Rinke Noonan Attorney; Garrett Monson, Houston Engineering Water Resources Engineer;

ATTACHMENTS:

- A. Findings and Order Document on CD 28 (PDF)
- B. Exhibit A Comment Table to Public Comments on CD 28 (PDF)
- C. Exhibit B Engineer's Technical Memorandum on CD 28 (PDF)

9:50 AM

G. Property Services

Presentation by Jeff Johnson, Property Services Division Director, re: consideration of:

1. Approve Option to End Participation in Avenu Land Records Management System (LRMS) Computer Aided Mass Appraisal (CAMA) Project

ATTACHMENTS:

- A. County Board Memorandum (DOCX)
- B. What is Amendment 6 and What's Next (PDF)
- C. Amendment 6 Fully Executed Copy (PDF)

10:00 AM

Break - 5 Minutes

10:05 AM

H. Public Works

Presentation by Jodi Teich, County Engineer, re: consideration of:

1. Receive Construction Update
2. Adopt Resolution Removing State Aid Designation from County State Aid Highway 57 and Turning Road Back to City of Brooten

ATTACHMENTS:

- A. CSAH 57 Turnback Resolution (PDF)
- B. CSAH 57 Turnback Map (PDF)

3. Miscellaneous Highway Items

10:20 AM

I. Environmental Services

Presentation by Chelle Benson, Environmental Services Director, re: consideration of:

1. **Authorize Repair or Removal of Hazardous Property as Ordered**

Presenter: Mark Latterell, Environmental Health Division Supervisor; John Tracy, Senior Environmental Specialist;

ATTACHMENTS:

- A. Hazardous Order and Exhibit A (PDF)
- B. Aerial Map of Park (PDF)
- C. Lot 17 Information (PDF)
- D. Lot 31 Information (PDF)
- E. Lot 34 Information (PDF)
- F. General Park Hazard Photo Representation (PDF)
- G. MN Statute 463.161 (PDF)

2. **Approve 2020-2021 Natural Resources Block Grant Agreement**

Presenter: Becky Schlorf, Agriculture/Water Resources Division Supervisor;

ATTACHMENTS:

- A. 2020-2021 Natural Resources Block Grant Agreement (PDF)
- B. County Grantee Info Sheet 2020-21(XLSX)
- C. Grant Item Supplement (DOCX)

3. **Approve Planning Commission Action on Rezoning Submitted by Brian Duchene on behalf of Jalee Noelting and Craig W. Sexton Rev Trust and Act on Ordinance No. 590**

Presenter: Heidi Winskowski, Environmental Specialist;

ATTACHMENTS:

- A. Ordinance No. 590 (PDF)
- B. Planning Commission Staff Report Packet (PDF)

10:30 AM

J. Administration

Presentation by Michael Williams, County Administrator, re: consideration of:

1. **Adopt Resolution Approving 2020 Preliminary Budget and Property Tax Levy**

Presenter: Michael Williams, County Administrator; Stephen Hammes, Assistant County Administrator; Randy Schreifels, Auditor-Treasurer; Sarah Utsch, Financial Director;

ATTACHMENTS:

- A. Executive Summary (DOCX)
- B. Resolution (DOCX)

10:50 AM

K. Issues by Commissioners

Adjournment