



**Stearns County  
Board of Commissioners**  
Stearns County Administration Center  
705 Courthouse Square  
St. Cloud, MN 56303  
320-656-3601

**Regular Meeting Agenda  
Tuesday, June 26, 2018**

**STEARNS COUNTY MISSION STATEMENT:** Provide exceptional public services to assure a safe, healthy, vibrant county for all.

**BROADCAST/REBROADCAST SCHEDULE:** Stearns County Board of Commissioners meetings can be viewed live on St. Cloud Cable Station 181 or [via web cast](#). Board meetings are also rebroadcast in the following cities: Paynesville, St. Joseph, Cold Spring, St. Cloud and Waite Park. [See a list of rebroadcast dates and times.](#)

**BARRIER FREE:** All Stearns County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact Marlys Tanner (320)656-3602 early so necessary arrangements can be made.

9:00 AM

**Call to Order**

9:00 AM Meeting called to order by Jeffery H. Mergen, Chair, on June 26, 2018 at Administration Center, County Administration Center, St. Cloud, MN.

Roll Call

DeWayne Mareck	District 1
Joe Perske	District 2
Jeff Mergen	District 3
Leigh Lenzmeier	District 4
Steve Notch	District 5

Pledge of Allegiance

9:02 AM

**A. Public Access Forum**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes. A citizen may speak at the Public Access Forum only once per month. County Board members will not engage in dialogue with speakers but rather refer the matter to the appropriate County department.

9:06 AM

**B. Consent Agenda**

1. Approve Minutes of Tuesday, June 05, 2018
2. Approve Minutes of June 11, 2018 County Board of Appeal and Equalization Meeting

**ATTACHMENTS:**

- A. June 11, 2018 Minutes (PDF)

3. Approve Resolution Adopting Agreement with City of Rockville for Sauk River Road Assessments

**ATTACHMENTS:**

- A. Sauk River Road County Assessment Agreement Resolution (DOCX)

4. Approve State Performance Measurement Program Report

**ATTACHMENTS:**

- A. Performance Measures Report (DOCX)

5. Adopt Resolution to Enter into Joint Powers Agreement between County of Stearns on behalf of its County Attorney and Sheriff, City of St. Cloud, and City of Waite Park Establishing the Central Minnesota Human Trafficking Task Force

**ATTACHMENTS:**

- A. Draft Resolution (DOCX)
- B. Central MN Human Trafficking Task Force JPA (DOCX)

6. Approve Renewal Applications and Licenses to Sell On-Sale 3.2 Percent Malt Liquor for Period of July 1, 2018 through June 30, 2019

7. Approve Renewal Application and License to Sell Off-Sale 3.2 Percent Malt Liquor Submitted by The Landing of St. Anna, Inc., dba The Landing of St. Anna, Located in Avon Township, for Period July 1, 2018 through June 30, 2019

8. Approve Renewal Applications and Licenses to Sell On and Off Sale 3.2 Percent Malt Liquor for Period July 1, 2018 through June 30, 2019

9. Approve Renewal Applications and Licenses to Sell On-Sale Intoxicating Liquor

10. Approve Renewal Application and License to Sell On-Sale Intoxicating Liquor Submitted by Rich-Spring Golf Club, Located in Wakefield Township, for Period of July 1, 2018 through June 30, 2019

**ATTACHMENTS:**

- A. Letter-Rich Spring Golf Club (PDF)

11. Approve Renewal Application and License to Sell On-Sale Intoxicating Liquor Submitted by Powder Ridge Ski Corporation, Located in Maine Prairie Township, for Period of July 1, 2018 through June 30, 2019

**ATTACHMENTS:**

- A. Letter-Powder Ridge Ski Corp (PDF)

12. Approve Renewal Application and License to Sell On-Sale Intoxicating Liquor Submitted by Dino's Eden Lakeside Club, Located in Eden Lake Township, for Period of July 1, 2018 through June 30, 2019

**ATTACHMENTS:**

- A. Letter-Dino's Eden Lakeside Club (PDF)

13. Approve Application and Permit for One Day Temporary On-Sale Liquor License Submitted by Eden Valley Sportsman's Club for their July 25, 2018 Event at Eden Valley Sportsman's Club-Browns Lake, Located at 18475 Drumflower Road, Richmond, MN, in Eden Lake Township

14. Approve Renewal Applications and Licenses to Sell On and Off Sale Intoxicating Liquor
15. Approve Renewal Application and License to Sell Off-Sale Intoxicating Liquor Submitted by Bottoms Up Bottle Shop, LLC, dba Bottoms Up Bottle Shop, Located in Crow Lake Township, for Period of July 1, 2018 through June 30, 2019
16. Approve On-Sale Wine License and On-Sale 3.2 Percent Malt Liquor License for Fischer's Resort and Campground, Located in Eden Lake Township, for Period July 1, 2018 through June 30, 2019  
**ATTACHMENTS:**
  - A. Letter-Fisher's Resort & Campground (PDF)
17. Approve Renewal Applications and Licenses to Sell On-Sale Wine for Period of July 1, 2018 through June 30, 2019
18. Approve \$6,771.01 Budget Adjustment Request from Attorney's Office to Install Fiber Network to Public Defender's Office  
**ATTACHMENTS:**
  - A. Budget Amendment Request (PDF)
19. Approve a \$2,500 Budget Adjustment Request from Sheriff's Office to Purchase Bloodhound Pup to Replace Existing Two Bloodhounds  
**ATTACHMENTS:**
  - A. Budget Amendment Request (PDF)
20. For Information Purposes Only May 26 through June 15, 2018 Claims Paid in Amount of \$20,253,389, Excluding Investment Purchases
21. Approve Service Center Expansion Bid Award Recommendations  
**ATTACHMENTS:**
  - A. Service Center Construction Bids Recap (PDF)
22. Approve 2018 Federal Supplemental Boating Safety Patrol Grant Agreement  
**ATTACHMENTS:**
  - A. Grant Supplemental Form Boat and Water 2018 (Annual) (DOC)
  - B. Resolution Boat & Water 2018 (Annual) (DOC)

### **Recess Regular Meeting**

Recess Regular County Board Meeting to Conduct Human Services Board Meeting

9:08 AM

### **C. Human Services Board Consent Agenda**

1. Approve Tobacco License Applications  
**ATTACHMENTS:**
  - A. Tobacco Compliance Check History for 2018 Board Meeting (PDF)
2. Approve Grant Amendment by Minnesota Department of Human Services for Adult Mental Health Funding for Project for Assistance in Transition from Homeless (PATH) Program for Period January 1, 2017 through June 30, 2019 for \$232,300

**ATTACHMENTS:**

- A. Grant Supplemental Information (DOC)
- B. Resolution (DOCX)

3. For Informational Purposes Only Human Services May 18 through June 1, 2018 Claims Paid in Amount of \$107,275.18

Close Human Services Board

**Reconvene Regular Meeting**

Reconvene Regular County Board Meeting

9:10 AM

**D. Public Hearing**

1. Conduct Public Hearing to Establish Ordinance Regulating the Water Surface Area of Channel Located on Lake Koronis

Presenter: Don Gudmundson, County Sheriff; Jon Lentz, Chief Deputy

**ATTACHMENTS:**

- A. Ordinance Regulating Water Surface Area (PDF)

9:15 AM

**E. Minnesota Department of Natural Resources**

1. Authorize Department of Natural Resources Purchase of 40 Acres in Paynesville Township for Addition to Partners State Wildlife Management Area

Presenter: External -- Fred Bengtson, DNR Area Wildlife Manager

**ATTACHMENTS:**

- A. Letter of Request (PDF)
- B. Map (PDF)
- C. Resolution (DOCX)
- D. PILT Summary (PDF)

9:20 AM

**F. Attorney**

Presentation by Janelle Kendall, County Attorney, re: consideration of:

1. Adopt Resolution of Support to Create Veterans Treatment Court in Stearns County  
Presenter: Michael Lieberg, Chief Deputy Attorney; Renee Courtney, Assistant County Attorney

**ATTACHMENTS:**

- A. Draft Resolution (DOCX)
- B. Veterans Protocol Presentation (PPTX)

9:35 AM

**G. Public Works**

Presentation by Jodi Teich, County Engineer, re: consideration of:

1. Approve Bid Award for CP 074-018-030; County State Aid Highway 74 Turn Lanes at New Tech High School Entrance

**ATTACHMENTS:**

- A. CP 074-018-030 Abstract-Map (PDF)

2. Authorize Advertising for Bids for Resurfacing Belgrade Highway Shop Parking Lot  
**ATTACHMENTS:**
  - A. Belgrade Highway Shop Project Map (PDF)
3. Authorize Advertising for Bids for SP 073-675-037; County State Aid Highway 75 Resurfacing from Collegeville Road to County State Aid Highway 81  
**ATTACHMENTS:**
  - A. SP 073-675-037 Project Map (PDF)
4. Approve 2019-2023 Road Improvement Program  
**ATTACHMENTS:**
  - A. Road Program (PDF)
  - B. Road Program Map (PDF)
5. Receive Highway 23 Coalition Update  
 Presenter: External -- Aaron Backman, Kandiyohi County and City of Willmar Economic Development Commission
6. Miscellaneous Highway Items

10:00 AM **Break - 5 Minutes**

10:05 AM **H. Environmental Services Consent Agenda**

1. Approve Planning Commission Action on Conditional Use Permit Submitted by Bryan and Lisa Brophy, St. Joseph, MN  
**ATTACHMENTS:**
  - A. Brophy (PDF)
2. Approve Planning Commission Action on Conditional Use Permit for Major Shoreland Alteration Submitted by Scott Winkelman of JK Landscape on behalf of Gerald Mueller, Eagan, MN  
**ATTACHMENTS:**
  - A. Mueller (PDF)
3. Approve Planning Commission Action on After the Fact Conditional Use Permit for Major Shoreland Alteration Submitted by Andy and Stephanie Schramel, St. Augusta, MN  
**ATTACHMENTS:**
  - A. Schramel (PDF)
4. Approve Planning Commission Action on After the Fact Conditional Use Permit for Major Shoreland Alteration Submitted by Todd and Meghean Shea, Excelsior, MN  
**ATTACHMENTS:**
  - A. Shea (PDF)

10:10 AM **I. Environmental Services**

Presentation by Chelle Benson, Environmental Services Director, re: consideration of:

1. Approve Planning Commission Action on Rezoning Submitted by Dale and Deona Munsterteiger, Melrose, MN and Act on Ordinance No. 578

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Munsterteiger (PDF)
- B. Ordinance No. 578 (PDF)

10:15 AM

**J. Administration**

Presentation by Michael Williams, County Administrator, re: consideration of:

1. Approve Americans with Disabilities Act (ADA) Facilities Transition Plan

Presenter: Stephen Hammes, Assistant County Administrator; Tyler Treichel, Risk Manager

**ATTACHMENTS:**

- A. Transition Plan (PDF)

2. Approve Policy for Outside Reviews of County Departments, Divisions and Programs

**ATTACHMENTS:**

- A. Proposed Policy (DOCX)

10:25 AM

**K. Assessor**

Presentation by Jeff Johnson, County Assessor, re: consideration of:

1. Accept Assessor's 2018 Annual Report

**ATTACHMENTS:**

- A. 2018 Annual Report (PDF)

10:45 AM

**L. Issues by Commissioners**

1. Discussion re: Appropriation to St. Cloud EDA for Electrolux Closure

**Adjournment**