



**Stearns County
Board of Commissioners**
Stearns County Administration Center
705 Courthouse Square
St. Cloud, MN 56303
320-656-3601

**Regular Meeting Agenda
Tuesday, December 19, 2017**

STEARNS COUNTY MISSION STATEMENT: Provide exceptional public services to assure a safe, healthy, vibrant county for all.

BROADCAST/REBROADCAST SCHEDULE: Stearns County Board of Commissioners meetings can be viewed live on St. Cloud Cable Station 181 or [via web cast](#). Board meetings are also rebroadcast in the following cities: Paynesville, St. Joseph, Cold Spring, St. Cloud and Waite Park. [See a list of rebroadcast dates and times.](#)

BARRIER FREE: All Stearns County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact Marlys Tanner (320)656-3602 early so necessary arrangements can be made.

9:00 AM

Call to Order

9:00 AM Meeting called to order by DeWayne F. Mareck, Chair, on December 19, 2017 at Administration Center, County Administration Center, St. Cloud, MN.

Roll Call

DeWayne Mareck	District 1
Joe Perske	District 2
Jeff Mergen	District 3
Leigh Lenzmeier	District 4
Steve Notch	District 5

Pledge of Allegiance

9:02 AM

A. Public Access Forum

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes. A citizen may speak at the Public Access Forum only once per month. County Board members will not engage in dialogue with speakers but rather refer the matter to the appropriate County department.

9:07 AM

B. Consent Agenda

1. Approve Minutes of Tuesday, December 12, 2017
2. Adopt Resolution of Support to Locate Veterans Treatment Court in Stearns County

ATTACHMENTS:

- A. Letter from 7th Judicial District (PDF)

- B. Resolution (DOCX)
3. Authorize County Auditor-Treasurer to Approve Draft Minutes for Publication, New or Renewal 3.2 Percent Malt Liquor Licenses, Premise Permit Applications, and Applications to Conduct Excluded Bingo; and Authorize County Auditor-Treasurer and County Administrator to Approve Budget Adjustments During County Board Recess from December 20, 2017 to January 8, 2018
 4. Approve Stearns County Purchasing Policy
ATTACHMENTS:
 - A. Purchasing Policy (DOCX)
 - B. Super Circular Requirements (PDF)
 5. Approve Personnel Policy 44 - Employee Vending Machine Operation Program and Personnel Policies 18.3 and 18.4 - Exit/Retirement from County Service
ATTACHMENTS:
 - A. Flower Fund (PDF)
 - B. Retirement from County Service (PDF)
 6. Approve Request to Purchase Service Center Sign Using \$39,500 in Contingency Funds
ATTACHMENTS:
 - A. Outdoor Display Sign (PDF)
 - B. Sign (JPG)
 7. Approve Appointment of Dale Homuth to Clearwater River Watershed Board of Managers for Three-Year Term Ending August 13, 2020
ATTACHMENTS:
 - A. Resume (PDF)
 8. Adopt Resolution Authorizing Board Chair, Auditor-Treasurer and Sheriff to Sign Snowmobile Safety Enforcement Grant for November 15, 2017 Through June 30, 2019
ATTACHMENTS:
 - A. Grant Supplemental Form - Snowmobile 2018-2019 (DOC)
 - B. Snowmobile Grant 2018-2019 (PDF)
 - C. Resolution for Snowmobile Enforcement Grants 2018-2019 (DOC)
 9. Authorize January 23, 2018 Public Hearing to Adopt Alarm Systems Ordinance
ATTACHMENTS:
 - A. Draft Ordinance No. 548 (DOC)

9:10 AM

C. Stearns County Housing and Redevelopment Authority

1. Receive Stearns County Housing and Redevelopment Authority Organizational Assessment and Strategic Planning Report
Presenter: External -- Bruce Miles, Big River Group, LLC, Owner and CEO; Matt Laubach and John Greer, Stearns County HRA Board Officers
ATTACHMENTS:
 - A. Organizational Assessment (PDF)

9:25 AM

D. Auditor-Treasurer

Presentation by Randy Schreifels, Auditor-Treasurer, re: consideration of:

1. Approve Contract Between Stearns County Housing and Redevelopment Authority and Stearns County to Provide Payroll Services for 2018 and 2019

ATTACHMENTS:

- A. 2018 2019 PR Contract with HRA (PDF)

9:30 AM

E. Attorney

Presentation by Janelle Kendall, County Attorney, re: consideration of:

1. Approve Sex Trafficking Investigation Task Force Grant

Presenter: Don Gudmundson, County Sheriff; David Bentrud, Waite Park Police Chief; Jeff Oxton, Assistant St. Cloud Police Chief

ATTACHMENTS:

- A. Grant Item Supplement (DOC)

Recess Regular Meeting

Recess Regular County Board Meeting to Conduct Human Services Board Meeting

9:40 AM

F. Human Services Board Consent Items

1. Approve Contract with Partners in Community Supports, Inc. for In-Home Respite Coordination

ATTACHMENTS:

- A. PICS POS 2018 (DOCX)

2. Accept Grant Award and Approve Grant Agreement with Minnesota Department of Human Services for Child Welfare/Juvenile Justice Mental Health Screening for Calendar Year 2018

ATTACHMENTS:

- A. ChildWelfareJuvenileScreening.Grant Item Supplement.2018 (DOCX)

3. Approve Amendment to Grant Agreement with Minnesota Department of Health for Minnesota Immunization Information Connection (MIIC) Services

ATTACHMENTS:

- A. MIIC.Grant Item Supplement.2018 (DOCX)

4. Approve Resolution and Grant Contract with Minnesota Department of Human Services for Child and Teen Checkups Program

ATTACHMENTS:

- A. SupplInfo2018 (DOC)
- B. Resolution2018 (DOCX)

5. Authorize Board Chair Signature of Letter of Support for Central Minnesota Mental Health Center Request for Proposal

6. Authorize Board Chair Signature of Letter of Support for CommUNITY Adult Mental Health Initiative

9:42 AM

G. Human Services Board Regular Items

Presentation by Melissa Huberty, Human Services Administrator, re: consideration of:

1. Receive Information on Collaborative Efforts in Stearns County to Improve Service to Clients with Mental Health Issues

Presenter: Becky Bales Cramlet, Community Corrections Division Director; Julie Ellis, Community Supports Division Director; Judge Kris Davick Halfen

ATTACHMENTS:

- A. Presentation (PDF)

Close Human Services Board

Reconvene Regular Meeting

Reconvene Regular County Board Meeting

9:55 AM

H. Public Hearing

1. Conduct Public Hearing to Consider Intent to Issue Capital Improvement Bonds

Presenter: Randy Schreifels, Auditor-Treasurer; Jim Stegura Financial Manager

ATTACHMENTS:

- A. Resolution Confirming Intent to Issue Bonds 4848-7865-8136 v.1 (PDF)

10:00 AM

Break - 5 Minutes

10:05 AM

I. Public Works

Presentation by Jodi Teich, County Engineer, re: consideration of:

1. Adopt Resolutions of Support for Federal Funding Applications

ATTACHMENTS:

- A. Resolutions of Support (PDF)

2. Adopt Resolution Establishing School Speed Zone Along County State Aid Highway 85 in Paynesville

ATTACHMENTS:

- A. CSAH 85 Resolution (PDF)
- B. CSAH 85 School Zone Map (PDF)

3. Miscellaneous Highway Items

10:15 AM

J. Environmental Services Consent Items

1. Approve 2018 Solid Waste Haulers' Licenses

10:17 AM

K. Environmental Services

Presentation by Chelle Benson, Environmental Services Director, re: consideration of:

1. Receive Update on Rezoning Application Submitted by Dorn and Tina Fischer, St. Joseph, MN and Ordinance No. 565

Presenter: Angie Berg, Land Use Division Supervisor;

ATTACHMENTS:

- A. Location Map (PDF)
- B. Zoning Map (PDF)

2. Approve St. Wendel Township Plat Entitled "Rose's Siesta"

Presenter: Angie Berg, Land Use Division Supervisor;

ATTACHMENTS:

- A. Final Plat (PDF)
- B. Location Map (PDF)

3. Approve Contract for Enforcement of Requirements for Persons with Disabilities

ATTACHMENTS:

- A. MN Statute 326B.16 (PDF)
- B. Accessibility Services Inspection Contract 2018 (002) (DOC)

10:35 AM **L. Administration**

Presentation by Michael Williams, County Administrator, re: consideration of:

1. Adopt Resolution Establishing 2018 Commissioners' Salaries

ATTACHMENTS:

- A. 2018 Draft Resolution (PDF)
- B. 2017 Adopted Resolution (PDF)

10:45 AM **M. Issues by Commissioners**

Adjournment