



**Stearns County  
Board of Commissioners**  
Stearns County Administration Center  
705 Courthouse Square  
St. Cloud, MN 56303  
320-656-3601

**Regular Meeting Agenda  
Tuesday, December 12, 2017**

**STEARNS COUNTY MISSION STATEMENT:** Provide exceptional public services to assure a safe, healthy, vibrant county for all.

**BROADCAST/REBROADCAST SCHEDULE:** Stearns County Board of Commissioners meetings can be viewed live on St. Cloud Cable Station 181 or [via web cast](#). Board meetings are also rebroadcast in the following cities: Paynesville, St. Joseph, Cold Spring, St. Cloud and Waite Park. [See a list of rebroadcast dates and times.](#)

**BARRIER FREE:** All Stearns County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact Marlys Tanner (320)656-3602 early so necessary arrangements can be made.

9:00 AM

**Call to Order**

9:00 AM Meeting called to order by DeWayne F. Mareck, Chair, on December 12, 2017 at Administration Center, County Administration Center, St. Cloud, MN.

Roll Call

DeWayne Mareck	District 1
Joe Perske	District 2
Jeff Mergen	District 3
Leigh Lenzmeier	District 4
Steve Notch	District 5

Pledge of Allegiance

9:02 AM

**A. Public Access Forum**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes. A citizen may speak at the Public Access Forum only once per month. County Board members will not engage in dialogue with speakers but rather refer the matter to the appropriate County department.

9:05 AM

**B. Consent Agenda**

1. Approve Minutes of Tuesday, November 28, 2017
2. Approve Contract Between Stearns County Housing and Redevelopment Authority and Stearns County to Provide Payroll Services for 2018 and 2019

**ATTACHMENTS:**

- A. 2018 2019 PR Contract with HRA (PDF)
3. Approve Donation of Outdoor Archery Targets Valued at Over \$600 from Scheels, Waite Park, MN for Use at Mississippi River County Park Archery Range

**ATTACHMENTS:**

- A. Receipt for Donated Goods (PDF)
4. Approve Renewal Application to Sell On-Sale 3.2 Percent Malt Liquor Submitted by Holdingford Snoflyers, Inc., dba Holdingford Snoflyers, for Period December 12, 2017 Through May 31, 2018 at Holdingford Snoflyers Clubhouse Located in Holding Township
  5. For Informational Purposes Only November Claims Paid in Amount of \$24,366,471.17

6. Approve 2017 Stearns County/City of St. Cloud Emergency Operations Plan

**ATTACHMENTS:**

- A. Signed EOP Review Sheet (PDF)
  - B. Basic Plan Signature Page (PDF)
7. Authorize Use of Grant Funds for Travel Expenses for Radiological Emergency Preparedness Training
  8. Approve Agreements Regarding 2018 Health Insurance Reopener Between the County of Stearns and AFSCME Attorney and LELS Patrol Groups for Period of January 1, 2018 Through December 31, 2018
  9. Grant Authorization to Advertise for Bids for 2018 Official Newspaper

**ATTACHMENTS:**

- A. Bid Notice (PDF)
10. Grant Authorization to Advertise for Bids for Law Enforcement Center and Administration Center Elevator Modernization

**ATTACHMENTS:**

- A. Bid Notice (PDF)

**Recess Regular Meeting**

Recess Regular County Board Meeting to Conduct Human Services Board Meeting

9:07 AM

**C. Human Services Board Consent Items**

1. Approve Contract with Opportunity Services, Inc. for Extended Employment Services  
**ATTACHMENTS:**
  - A. Opportunity Services.POS.2018 (DOCX)
2. Approve Contract with Independent School District 742 for Transportation of Children and Youth in Foster Care Placement
3. Approve Contract with Lutheran Social Service of Minnesota for Parent Support and Outreach Services (PSOP)

**ATTACHMENTS:**

- A. LSS.PSOP.Attachment A.2018.POS (DOC)

4. Approve Agreement with Central Minnesota Mental Health Center for Mental Health Case Consultation Services

9:10 AM

**D. Human Services Board Regular Items**

Presentation by Melissa Huberty, Human Services Administrator, re: consideration of:

1. Receive Information Regarding Breastfeeding Friendly Health Department Silver Status Award

Presenter: Renee Frauendienst, Public Health Division Director; Holly Glaubitz, Minnesota Department of Health Worksite Wellness Coordinator

**ATTACHMENTS:**

- A. BFFHD 10 Steps-12-12-17 (PDF)

Close Human Services Board

Reconvene Regular Meeting

Reconvene Regular County Board Meeting

9:15 AM

**E. Public Works**

Presentation by Jodi Teich, County Engineer, re: consideration of:

1. Approve and Authorize Final Payment on SP 073-070-012 and 073-070-014; 2017 Ground in Epoxy Edgeline Striping

**ATTACHMENTS:**

- A. SP 073-070-012 and 014 Certificate of Performance (PDF)
- B. SP 073-070-012 and 014 Maps (PDF)

2. Approve and Authorize Final Payment on SAP 073-601-051; County State Aid Highway 1 Reconstruction with Roundabout at Heritage Drive

**ATTACHMENTS:**

- A. SAP 073-601-051 Certificate of Performance (PDF)
- B. SAP 073-601-051 Map (PDF)

3. Approve and Authorize Final Payment on CP 075-017-030; County State Aid Highway 75 Signal Interconnect from Waite Avenue to Trunk Highway 15

**ATTACHMENTS:**

- A. CP 075-017-030 Certificate of Performance (PDF)
- B. CP 075-017-030 Map (PDF)

4. Approve MnDOT Agreement No. 1030073 to Update Delegated Contracting Process (DCP)

**ATTACHMENTS:**

- A. MNDOT Agmnt 1030073 (PDF)
- B. Resol to MNDOT Agmnt 1030073 (PDF)

5. Miscellaneous Highway Items

9:35 AM

## **F. Administration**

Presentation by Michael Williams, County Administrator, re: consideration of:

1. Approve City of St. Cloud's Proposed Access Plan to County State Aid Highway 75, with Conditions, as Documented

### **ATTACHMENTS:**

- A. Letter from City of St. Cloud (PDF)
- B. 2nd Street South Roadway Improvement Concept (PDF)

9:30 AM

## **G. Public Hearing**

1. Conduct Public Hearing on Proposal to Make Stearns County Recorder Position Appointed Effective January 1, 2019, When Current Office Holder's Term Expires and Adopt Resolution to Make the Position of County Recorder Appointed

Presenter: Michael Williams, County Administrator;

### **ATTACHMENTS:**

- A. Draft Resolution Appointing Recorder (DOCX)

10:00 AM

## **Break - 5 Minutes**

9:45 AM

## **H. Environmental Services**

Presentation by Chelle Benson, Environmental Services Director, re: consideration of:

1. Consider Enacting Ordinance No. 563: Amendments to Stearns County Land Use and Zoning Ordinance No. 439

Presenter: Jennifer Buckentine, Environmental Specialist;

### **ATTACHMENTS:**

- A. Ordinance No. 563 (DOCX)
- B. Draft Amendments (PDF)
- C. City Comments (PDF)
- E. CUP Considerations (DOCX)
- D. Summary of Township Comments (PDF)

10:05 AM

## **I. Auditor-Treasurer**

Presentation by Randy Schreifels, Auditor-Treasurer, re: consideration of:

1. Receive County Ditch 39 Update

Presenter: Chad Martini, Land Management Division Director;

10:20 AM

## **J. 2018 Budget and Levy**

1. Adopt Resolution Approving 2018 Budget and Tax Levy

Presenter: Michael Williams, County Administrator; Randy Schreifels, Auditor-Treasurer

### **ATTACHMENTS:**

- A. Resolution (PDF)

**K. Issues by Commissioners**

**Adjournment**