



**Stearns County  
Board of Commissioners**  
Stearns County Administration Center  
705 Courthouse Square  
St. Cloud, MN 56303  
320-656-3601

**Regular Meeting Agenda  
Tuesday, August 1, 2017**

**STEARNS COUNTY MISSION STATEMENT:** Provide exceptional public services to assure a safe, healthy, vibrant county for all.

**BROADCAST/REBROADCAST SCHEDULE:** Stearns County Board of Commissioners meetings can be viewed live on St. Cloud Cable Station 181 or [via web cast](#). Board meetings are also rebroadcast in the following cities: Paynesville, St. Joseph, Cold Spring, St. Cloud and Waite Park. [See a list of rebroadcast dates and times.](#)

**BARRIER FREE:** All Stearns County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact Marlys Tanner (320)656-3602 early so necessary arrangements can be made.

9:00 AM

**Call to Order**

9:00 AM Meeting called to order by DeWayne F. Mareck, Chair, on August 1, 2017 at Administration Center, County Administration Center, St. Cloud, MN.

Roll Call

DeWayne Mareck	District 1
Joe Perske	District 2
Jeff Mergen	District 3
Leigh Lenzmeier	District 4
Steve Notch	District 5

Pledge of Allegiance

9:02 AM

**A. Public Access Forum**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes. A citizen may speak at the Public Access Forum only once per month. County Board members will not engage in dialogue with speakers but rather refer the matter to the appropriate County department.

9:07 AM

**B. Consent Agenda**

1. Approve Minutes of Tuesday, July 11, 2017
2. Approve Abatements

**ATTACHMENTS:**

- A. Abatements 8-1-17 (PDF)

- B. Abatement Amounts 8-1-17 (XLS)
  - C. 2017 Year-to-Date Summary of Abatements 8-1-17 (PDF)
3. Approve Application and Permit for One Day Temporary On-Sale Liquor License Submitted by Marsha Anklam for Annandale Friends of the Library for September 9, 2017 Event at Fairhaven Farm Located at 13835 51st Avenue, South Haven, MN in Fairhaven Township
  4. Authorize Auditor-Treasurer Staff to Execute Special Assessments on Mulberry Meadow Parcels 04.02257.0310 and 04.02257.0330  
**ATTACHMENTS:**
    - A. Resolution Mulberry (PDF)
  5. Approve Request from Sheriff's Office for \$5,444.70 Budget Adjustment to Purchase Equipment for Investigation Unit  
**ATTACHMENTS:**
    - A. Budget Amendment Request (PDF)
  6. Approve Request from Information Services for \$176,000 Budget Adjustment to Pay 2016 Invoice from City of St. Cloud for TriTech Software  
**ATTACHMENTS:**
    - A. Budget Amendment Request (PDF)
  7. For Informational Purposes Only June Claims Paid in Amount of \$57,779,742.74

9:10 AM

### **C. Central Minnesota Mental Health Center**

1. Adopt Resolution Approving Proposed Governance Changes, Bylaws and Amended and Restated Articles of Incorporation for Central Minnesota Mental Health Center  
Presenter: External -- Dr. Richard Lee, Central Minnesota Mental Health Center Executive Director  
**ATTACHMENTS:**
  - A. Vision of Central Minnesota Mental Health Center (PDF)
  - B. CMMHC Board Governance Strategy (PDF)
  - C. Stearns County Board Packet (PDF)

### **Recess Regular Meeting**

Recess Regular County Board Meeting to Conduct Human Services Board Meeting

9:20 AM

### **D. Human Services Board Consent Items**

1. Approve Appointment of Herman Bartz to Community Corrections Advisory Board  
**ATTACHMENTS:**
  - A. Herman Bartz Application (PDF)
2. For Informational Purposes Only Human Services May Claims Paid in Amount of \$94,846.67
3. For Informational Purposes Only Human Services June Claims Paid in Amount of \$129,446.86

9:22 AM

## **E. Human Services Board Regular Items**

1. Adopt Resolution Formalizing Development of Cross Jurisdictional Sharing Between Benton and Stearns Counties

Presenter: Renee Frauendienst, Public Health Division Director;

**ATTACHMENTS:**

- A. Benton - Stearns Planning Summary with Committee Recommendation (PDF)
- B. Resolution (PDF)

2. Authorize Public Health Accreditation

Presenter: Renee Frauendienst, Public Health Division Director;

**ATTACHMENTS:**

- A. Advisory Committee Recommendation-June 8, 2017-Accreditation (PDF)

Close Human Services Board

## **Reconvene Regular Meeting**

Reconvene Regular County Board Meeting

9:40 AM

## **F. Public Works**

Presentation by Jodi Teich, County Engineer, re: consideration of:

1. Approve and Authorize Final Payment on 2017 Gravel Crushing Contract

**ATTACHMENTS:**

- A. Certificate of Completion (PDF)

2. Approve Awarding Contract for SP 073-090-010; Lake Wobegon Trail Extension from St. Joseph to Waite Park

**ATTACHMENTS:**

- A. SP 073-090-010 Abstract-Map (PDF)

3. Approve Awarding Stearns County Soil and Water Conservation District's (SWCD) Contract for Grade Stabilization Structure Along Plum Creek

**ATTACHMENTS:**

- A. Bid Summary and Diagram (PDF)

4. Approve Five Year (2018-2022) Road Improvement Program

**ATTACHMENTS:**

- A. 5 Year Construction Program (PDF)
- B. 5 Year Construction Map (PDF)

5. Receive County State Aid Highway 4 Bypass Lane Update

**ATTACHMENTS:**

- A. CSAH 4 Map (PDF)
- B. CSAH 4 Lane Maps (PDF)

6. Discuss 322nd Street

**ATTACHMENTS:**

- A. 322nd Street Area Map (PDF)
- B. 322nd Street Map (PDF)

7. Miscellaneous Highway Items

10:00 AM **Break - 5 Minutes**

10:05 AM **G. Environmental Services**

Presentation by Chelle Benson, Environmental Services Director, re: consideration of:

1. Approve Planning Commission Action on Rezoning Application Submitted by Craig Ruegemer, Sartell, MN on Behalf of Ronald and Janet Ruegemer, St. Joseph, MN and, if Approved, Enact Ordinance No. 557

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Ordinance Number 557 (PDF)
- B. Ruegemer Staff Report Packet (PDF)

2. Approve Planning Commission Action on Rezoning Application Submitted by US Solar, Minneapolis, MN on Behalf of John and Mary Lou Udermann, Sartell, MN and, if Approved, Enact Ordinance No. 558

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Ordinance Number 558 (PDF)
- B. Udermann Staff Report Packet (PDF)

3. Adopt Findings of Fact for Terry and Deborah Rien Rezoning and Adopt Ordinance No. 554

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Resolution Establishing Findings of Fact (DOCX)
- B. Ordinance Number 554 (PDF)

4. Approve Letter Terminating Stearns County's Role in Orderly Annexation Area

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. St. Joseph Orderly Annexation Area Notification (DOC)

5. Approve Planning Commission Action on Conditional Use Permit Application Submitted by Gary Konsor on Behalf of Richard and Gwentha Konsor Trust, Avon, MN

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Konsor Staff Report Packet (PDF)

6. Approve Planning Commission Action on Conditional Use Permit Application Submitted by Benjamin Stockinger of Scenic Specialties Landscape Professionals on Behalf of Susan Schmidt, St. Cloud, MN

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Schmidt Staff Report Packet (PDF)

7. Approve Planning Commission Action on Conditional Use Permit Application Submitted by Randy West of WW Services on Behalf of David Metz, Shorewood, MN

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Metz Staff Report Packet (PDF)

8. Approve Planning Commission Action on Conditional Use Permit Application Submitted by John McDowall, St. Augusta, MN

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. McDowall Staff Report Packet (PDF)

9. Approve Planning Commission Action on Conditional Use Permit Application Submitted by Greg Illies, Belgrade, MN

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Illies Staff Report Packet (PDF)

10. Approve Planning Commission Action on Conditional Use Permit Application Submitted by US Solar, Minneapolis, MN on Behalf of John and Mary Lou Udermann, Sartell, MN

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Udermann Staff Report Packet (PDF)

11. Approve Planning Commission Action on Conditional Use Permit Application Submitted by Sam Deleo, St. Cloud, MN on Behalf of Thomas Kowalkowski, Sartell, MN

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Kowalkowski-Kalla Lake Staff Report Packet (PDF)

12. Approve Planning Commission Action on Conditional Use Permit Application Submitted by Sam Deleo, St. Cloud, MN on Behalf of Thomas Kowalkowski, Sartell, MN

Presenter: Angie Berg, Land Use Division Supervisor;

**ATTACHMENTS:**

- A. Kowalkowski-Big Watab Staff Report Packet (PDF)

10:50 AM **Break - 5 Minutes**

10:55 AM **H. Administration**

Presentation by Michael Williams, County Administrator, re: consideration of:

1. Receive Broadband Baseline Services Report and Provide Staff with Direction  
Presenter: External -- Bill Coleman, Community Technology Advisors Corporation Owner

**ATTACHMENTS:**

- A. Broadband Report (PDF)

2. Accept Technology Strategic Plan

Presenter: George McClure, Information Services Director;

**ATTACHMENTS:**

- A. Technology Strategic Plan (PDF)

3. Receive Consultant Report on County Space Study

Presenter: Stephen Hammes, Assistant to the County Administrator; Pete Reuter, Building Facilities Director; Dan Tideman, GLTArchitects Principal/Project Architect

11:45 AM

**I. Issues by Commissioners**

**Adjournment**