



**Stearns County
Board of Commissioners**
Stearns County Administration Center
705 Courthouse Square
St. Cloud, MN 56303
320-656-3601

**Regular Meeting Agenda
Tuesday, July 11, 2017**

STEARNS COUNTY MISSION STATEMENT: Provide exceptional public services to assure a safe, healthy, vibrant county for all.

BROADCAST/REBROADCAST SCHEDULE: Stearns County Board of Commissioners meetings can be viewed live on St. Cloud Cable Station 181 or [via web cast](#). Board meetings are also rebroadcast in the following cities: Paynesville, St. Joseph, Cold Spring, St. Cloud and Waite Park. [See a list of rebroadcast dates and times.](#)

BARRIER FREE: All Stearns County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact Marlys Tanner (320)656-3602 early so necessary arrangements can be made.

9:00 AM

Call to Order

9:00 AM Meeting called to order by DeWayne F. Mareck, Chair, on July 11, 2017 at Administration Center, County Administration Center, St. Cloud, MN.

Roll Call

DeWayne Mareck	District 1
Joe Perske	District 2
Jeff Mergen	District 3
Leigh Lenzmeier	District 4
Steve Notch	District 5

Pledge of Allegiance

9:02 AM

A. Presentation of Life Saving Awards

1. Presentation of Citizen Life Saving Awards
Presenter: Don Gudmundson, County Sheriff;

9:10 AM

B. Public Access Forum

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes. A citizen may speak at the Public Access Forum only once per month. County Board members will not engage in dialogue with speakers but rather refer the matter to the appropriate County department.

9:13 AM

C. Consent Agenda

1. Approve Minutes of Tuesday, June 20, 2017
2. Adopt Record Retention/Data Inventory Schedules and Data Access Policy
ATTACHMENTS:
 - A. Data Records Retention (PDF)
 - B. Data Access Policy (PDF)
3. Approve Application and Permit for Temporary On-Sale Liquor License Submitted by Eden Valley Sportsman's Club for Event to be Held on July 30, 2017 at Club Premises Located at 18475 Drumflower Road, Richmond, MN
4. Approve Waiver of 30-Day Comment Period for City of Melrose Intention to Create Economic Development Tax Increment Financing District
ATTACHMENTS:
 - A. Waiver (PDF)
5. Authorize County Auditor-Treasurer to Approve Draft Minutes for Publication, New or Renewal 3.2 Percent Malt Liquor Licenses, Premise Permit Applications and Applications to Conduct Excluded Bingo; Authorize County Auditor-Treasurer and County Administrator to Award Contracts, Bids and Budget Adjustments While County Board is Recessed from July 12 to July 31, 2017 and August 2 to August 21, 2017
6. Authorize Radiological Emergency Preparedness Grant
ATTACHMENTS:
 - A. Grant Supplement Form (PDF)
 - B. Grant Agreement (PDF)
7. Accept Highway Department 2016 Annual Report
ATTACHMENTS:
 - A. 2016 Annual Report (PDF)
8. Approve Joint Powers Agreement to Create Central Minnesota Violent Offender Task Force
ATTACHMENTS:
 - A. Joint Powers Agreement (PDF)

9:15 AM

D. Public Hearing

1. Continuation of Public Hearing on Transportation Funding Options
Presenter: Jodi Teich, Highway Engineer;
ATTACHMENTS:
 - A. Transportation Funding (PDF)
 - B. 1/2% Transportation Sales Tax, No Wheelage Same Levy (PDF)
 - C. 1/4% Transportation Sales Tax 10 Wheelage Same Levy (PDF)
 - D. 0.101% Sales Tax no Wheelage Tax Plan (PDF)
 - E. 1/2% Transportation Tax with Wheelage (PDF)

10:00 AM **Break - 5 Minutes**

10:05 AM **E. Public Hearing**

1. Conduct Public Hearing on Rezoning Application Submitted by Terry and Deborah Rien, Richmond, MN

Presenter: Angie Berg, Land Use Division Supervisor;

ATTACHMENTS:

- A. Rien Staff Report Packet and Maps (PDF)

10:20 AM **F. Environmental Services**

Presentation by Chelle Benson, Environmental Services Director, re: consideration of:

1. Approve Paynesville Township Plat Entitled "Stonegate on the Lake"; Adopt Resolution to Establish Subordinate Service District for Plat of Stonegate on the Lake; Approve Conditional Use Permit for Staloch Properties, LLC

Presenter: Angie Berg, Land Use Division Supervisor;

ATTACHMENTS:

- A. Final plat (PDF)
- B. Resolution Establishing Subordinate Service District (PDF)
- C. Location Map (PDF)
- D. October 20, 2016 Planning Commission minutes (PDF)
- E. November 17, 2016 Planning Commission minutes (PDF)

2. Approve Fairhaven Township Plat Entitled "Lakeside Acres 2nd Addition"

Presenter: Angie Berg, Land Use Division Supervisor;

ATTACHMENTS:

- A. Final Plat (PDF)
- B. Location Map (PDF)
- C. Planning Commission Minutes (PDF)

3. Approve Subsurface Sewage Treatment Systems Upgrade Grant Agreement with Minnesota Pollution Control Agency

Presenter: Hank Schreifels, Environmental Health Division Supervisor;

ATTACHMENTS:

- A. Grant Supplemental Information (DOC)
- B. 2017 SSTS Grant Agreement (PDF)

10:40 AM **G. Public Works**

Presentation by Jodi Teich, County Engineer, re: consideration of:

1. Approve and Authorize Final Payment for SAP 073-617-037; County State Aid Highway 17 Bridge Replacement along County State Aid Highway 17 over Spunk Creek

ATTACHMENTS:

- A. SAP 073-617-037 (PDF)

2. Approve and Authorize Final Payment for SAP 073-592-003; 320th Street Reconstruction in St. Joseph and St. Wendel Townships

ATTACHMENTS:

- A. SAP 073-592-003 (PDF)

3. Discuss County State Aid Highway 4 Bypass Lanes Between County State Highways 2 and 3

ATTACHMENTS:

- A. Map (PDF)
- B. Arial Map (PDF)
- C. Design Specs (PDF)

4. Miscellaneous Highway Items

10:50 AM **H. Parks**

Presentation by Peter Theismann, Park Director, re: consideration of:

1. Approve Construction Inspection Bid from Santec for St. Joseph to Waite Park Segment of Lake Wobegon Trail
Presenter: Jodi Teich, Highway Engineer;
2. Accept Report on Past Hunting Opportunities and Approve Future Hunting Opportunities for People with Physical Disability
Presenter: Peter Theismann, Park Director; Ron Welle, Midwest Outdoors Unlimited Volunteer Presidet
3. View Wildlife Photography at Quarry Park & Nature Preserve
Presenter: Benjamin Anderson, Parks Operation Coordinator;

11:05 AM **Break - 5 Minutes**

Recess Regular Meeting

Recess Regular County Board Meeting to Conduct Human Services Board Meeting

11:10 AM **I. Human Services Board Consent Items**

1. Approve Restated Grant Agreement for Social Security Outreach, Access and Recovery Program with Minnesota Department of Human Services
ATTACHMENTS:
 - A. Grant Supplemental Information (DOC)
 - B. SOAR 2017 Resolution (DOCX)
2. Adopt Resolution of Support of Administration of Family Homeless Prevention and Assistance Program by Lutheran Social Service of Minnesota
ATTACHMENTS:

- A. Resolution (DOCX)

Close Human Services Board

Reconvene Regular Meeting

Reconvene Regular County Board Meeting

11:13 AM

J. Human Resources

Presentation by Jennifer Thorsten, Human Resources Director, re: consideration of:

1. Approve Classification Position Policy Update

Presenter: External -- Rod Kelsey, Consultant; Collette Rubel, Assistant Human Resources Director; Stephen Hammes, Assistant to the County Administrator

ATTACHMENTS:

- A. Job Evaluation and Classification Policy (PDF)

2. Approve Consultant Report on Human Services Clerical Staffing Study

Presenter: External -- Rod Kelsey, Consultant; Collette Rubel, Assistant Human Resources Director; Stephen Hammes, Assistant to the County Administrator

ATTACHMENTS:

- A. Human Services Classification Recommendations (PDF)

11:35 AM

K. Administration

Presentation by Michael Williams, County Administrator, re: consideration of:

1. Accept Information on Solar Garden Program

Presenter: Brenda Theis, Senior Attorney; Pete Reuter, Building Facilities Director; Stephen Hammes, Assistant to the County Administrator; Bill Davison, Purchasing Director

11:50 AM

L. Auditor-Treasurer

Presentation by Randy Schreifels, Auditor-Treasurer, re: consideration of:

1. Approve Findings of Fact, Conclusions of Law and Order Directing Repair of Stearns County Ditch 25

Presenter: Chad Martini, Land Management Division Director;

ATTACHMENTS:

- A. Findings and Order (PDF)

2. Approve Findings and Order for Re-establishment of Stearns County Ditch 25 Drainage System Records

Presenter: Chad Martini, Land Management Division Director;

ATTACHMENTS:

- A. Findings and Order (PDF)

12:05 PM

M. Assessor

Presentation by Jeff Johnson, County Assessor, re: consideration of:

1. Accept Assessor's Office 2017 Annual Report

ATTACHMENTS:

- A. 2017 Assessor's Annual Report (PDF)

12:15 PM **N. Issues by Commissioners**

Adjournment