



Stearns County Board of Commissioners

Stearns County Administration Center
705 Courthouse Square
St. Cloud, MN 56303
320-656-3601

Regular Meeting Agenda Tuesday, May 23, 2017

STEARNS COUNTY MISSION STATEMENT: The mission of the County of Stearns is to provide quality public services, as determined by law and citizen needs, through innovative leadership and the teamwork of its people, officials and employees. Services shall be provided in a fair, respectful and professional manner consistent with available human, natural and economic resources.

BROADCAST/REBROADCAST SCHEDULE: Stearns County Board of Commissioners meetings can be viewed live on St. Cloud Cable Station 181 or [via web cast](#). Board meetings are also rebroadcast in the following cities: Paynesville, St. Joseph, Cold Spring, St. Cloud and Waite Park. [See a list of rebroadcast dates and times.](#)

BARRIER FREE: All Stearns County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact Marlys Tanner (320)656-3602 early so necessary arrangements can be made.

9:00 AM **Call to Order**

9:00 AM Meeting called to order by DeWayne F. Mareck, Chair, on May 23, 2017 at Administration Center, County Administration Center, St. Cloud, MN.

Roll Call

DeWayne Mareck	District 1
Joe Perske	District 2
Jeff Mergen	District 3
Leigh Lenzmeier	District 4
Steve Notch	District 5

Pledge of Allegiance

9:02 AM **A. Public Access Forum**

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes. A citizen may speak at the Public Access Forum only once per month. County Board members will not engage in dialogue with speakers but rather refer the matter to the appropriate County department.

9:07 AM **B. Consent Agenda**

1. Approve Minutes of Tuesday, May 02, 2017
2. Approve Special Board Meeting Minutes of Tuesday, May 09, 2017

ATTACHMENTS:

- A. May 9, 2017 Meeting Minutes (PDF)
3. Approve Reappointment of County Engineer

4. Approve Abatements

ATTACHMENTS:

- A. Abatements 5-23-17 (PDF)
- B. Abatement Amounts 5-23-17 (PDF)
- C. 2017 Year-to-Date Summary of Abatements 5-23-17 (PDF)

5. Approve Renewal Application and License to Sell On and Off Sale Intoxicating Liquor Submitted by John Bialka for Bialka's Bar and Store, LLC, dba Bialka's Bar and Store, for Period of July 1, 2017 Through June 30, 2018 at Bialka's Bar and Store Located in Brockway Township

ATTACHMENTS:

- A. Letter-Bialka's Bar (PDF)

6. Approve Renewal Application and License to Sell Off-Sale Intoxicating Liquor Submitted by Shelly Halvorson for Bottoms Up Bottle Shop, LLC, dba Bottoms Up Bottle Shop, for Period of July 1, 2017 Through June 30, 2018 at Bottoms Up Bottle Shop Located in Crow Lake Township

7. Approve Renewal Application for One Day On-Sale 3.2 Percent Malt Liquor License Submitted by Fairhaven Lions Club, Minnesota for Their Event to be Held on June 24, 2017 at Fairhaven Park Located in Fairhaven Township

8. Approve Renewal Application and License to Sell On-Sale 3.2 Percent Malt Liquor Submitted by Order of St. Benedict for Period of July 1, 2017 Through June 30, 2018 at St. John's University Campus Located in Collegeville Township

9. Approve Renewal Application to Sell On and Off Sale 3.2 Percent Malt Liquor Submitted by Patricia S. Johnson, dba Twilight Acres Resort, for Period of July 1, 2017 Through June 30, 2018 at Twilight Acres Resort Located in Munson Township

10. Approve Renewal Application and License to Sell On and Off Sale 3.2 Percent Malt Liquor Submitted by James Luethmers for Small White Button, Inc., dba Luethmer's Bar, for Period of July 1, 2017 Through June 30, 2018 at Luethmer's Bar Located in St. Wendel Township

ATTACHMENTS:

- A. Letter-Luethmer's Bar (PDF)

11. Approve Renewal On-Sale Wine Application and License to Sell On-Sale Wine Submitted by The Order of St. Benedict for Period of July 1, 2017 Through June 30, 2018 at St. John's University Campus Located in Collegeville Township

12. Approve Appointment of Gary Berndt to North Fork Watershed Board of Managers for Three Year Term Ending May 9, 2020

13. Authorize Removal of Obstruction on County Ditch No. 39

14. Approve \$3,400 Budget Adjustment for Veterans Service Office to Purchase \$8,400 Copier/Printer

ATTACHMENTS:

- A. Budget Amendment Request (PDF)

15. For Informational Purposes Only April Claims Paid in Amount of \$7,673,822.82

16. Authorize Use of Grant Funds for Upgrades to Audio Visual Equipment in Emergency Operations Center

ATTACHMENTS:

- A. EOC AV Response Recap (XLSX)

17. Approve Eden Lake Township Plat Entitled "Lahr-Hommerding Plat"

ATTACHMENTS:

- A. Final Plat (PDF)
- B. Location Map (PDF)

9:10 AM

C. Appointment of Sheriff to Fill Term Ending December 31, 2018

9:30 AM

D. Public Works

Presentation by Jodi Teich, County Engineer, re: consideration of:

1. Approve Advertising for Bids for SAP 073-609-039; County State Aid Highway 9 Resurfacing with Spot Grading from County State Aid Highway 52 to County State Aid Highway 17

ATTACHMENTS:

- A. SAP 073-609-039 Map (PDF)

2. Approve Stearns County Right of Way Plat No. 56 Related to County State Aid Highway 2 Reconstruction from County State Aid Highway 4 to County State Aid Highway 5 (SAP 073-602-048)

ATTACHMENTS:

- A. SAP 073-602-048 Map (PDF)

3. Receive Update on Public Input for Transportation Funding Options
4. Miscellaneous Highway Items

9:45 AM

E. Auditor-Treasurer

Presentation by Randy Schreifels, Auditor-Treasurer, re: consideration of:

1. Receive Update on Tax Forfeit Status and Distribution of 2016 Proceeds in Amount of \$1,611,758.32

Presenter: Steve Holthaus, Property Tax/Land Records Supervisor; Chad Martini, Land Management Division Director

10:00 AM

Break - 5 Minutes

10:05 AM

F. Public Hearing

1. Conduct Public Hearing to Consider Approval of Large Gathering License for 2017 Breakfast on the Farm

Presenter: Chelle Benson, Environmental Services Director; Hank Schreifels, Environmental Health Division Supervisor

ATTACHMENTS:

- A. Hearing Notice (DOC)

10:10 AM

G. Environmental Services

Presentation by Chelle Benson, Environmental Services Director, re: consideration of:

1. Approve Planning Commission Action on Rezoning Application Submitted by Triple D Enterprises for Kathleen Dietman, Kimball, MN and, if Approved, Enact Ordinance No. 552

Presenter: Angie Berg, Land Use Division Supervisor;

ATTACHMENTS:

- A. Ordinance Number 552 (PDF)
- B. Triple D Enterprises Staff Report Packet (PDF)

2. Approve Planning Commission Action on Conditional Use Permit Application Submitted by Thomas and Anita Dobmeier, Albany, MN

Presenter: Becky Schlorf, Agriculture/Water Resources Division Supervisor;

ATTACHMENTS:

- A. Dobmeier Planning Commission CUP Application Packet (PDF)

3. Set Public Hearing to Consider Adoption of Ordinance No. 503 (An Ordinance Regulating Public Pools in Stearns County)

Presenter: Hank Schreifels, Environmental Health Division Supervisor;

ATTACHMENTS:

- A. Ordinance No. 503 Final Draft (DOCX)
- B. Ordinance No. 503 Amending Ordinance No. 442 CA Draft (DOCX)

4. Approve Request to Change Seasonal Household Hazardous Waste Position to Permanent Full Time Position

Presenter: Hank Schreifels, Environmental Health Division Supervisor;

ATTACHMENTS:

- A. 2017 HHW Position Request (DOCX)

10:30 AM H. Administration

Presentation by Michael Williams, County Administrator, re: consideration of:

1. Discuss Funding for Outside Agencies

ATTACHMENTS:

- A. RSVP Correspondence (PDF)
- B. Council on Aging Correspondence (PDF)

2. Receive Presentation and Discuss Staffing/Efficiency Studies for Human Services Department

Presenter: Mark Sizer, Human Services Administrator;

ATTACHMENTS:

- A. Stearns County Human Services Recommendation Status (PPTX)

11:10 AM Break - 5 Minutes

Recess Regular Meeting

Recess Regular County Board Meeting to Conduct Human Services Board Meeting

11:15 AM I. Human Services Board Consent Items

1. Approve Appointment to Human Services Advisory Committee

ATTACHMENTS:

- A. Anne Buckvold (PDF)
2. Approve Contract with Minnesota Department of Human Services for Participation in Local Collaborative Time Study
 3. Approve Agreement with Central Minnesota Mental Health Center for Child Response Initiative Services
 4. Approve Fraud Prevention Investigation (FPI) Grant Agreement for Period of July 1, 2017 Through June 30, 2019

ATTACHMENTS:

- A. 2017 Fraud Supplemental (DOC)
5. Approve Grant Agreement with Minnesota Department of Health for Family Home Visiting Temporary Assistance to Needy Families Award

ATTACHMENTS:

- A. TANF Supplemental 2017 (DOC)

11:20 AM J. Human Services Board Regular Items

Presentation by Mark Sizer, Human Services Administrator, re: consideration of:

1. Approve Resolution Terminating Stearns County Human Services Status and Designation as an "Umbrella" County

Presenter: Becky Bales Cramlet, Community Corrections Division Director;

ATTACHMENTS:

- A. Stearns County Resolution Terminating Umbrella County Status (PDF)

Close Human Services Board

Reconvene Regular Meeting

Reconvene Regular County Board Meeting

11:30 AM K. Issues by Commissioners

Adjournment