



**Stearns County
Board of Commissioners**

Stearns County Administration Center
705 Courthouse Square
St. Cloud, MN 56303
320-656-3601

**Regular Meeting Agenda
Tuesday, April 18, 2017**

STEARNS COUNTY MISSION STATEMENT: The mission of the County of Stearns is to provide quality public services, as determined by law and citizen needs, through innovative leadership and the teamwork of its people, officials and employees. Services shall be provided in a fair, respectful and professional manner consistent with available human, natural and economic resources.

BROADCAST/REBROADCAST SCHEDULE: Stearns County Board of Commissioners meetings can be viewed live on St. Cloud Cable Station 181 or [via web cast](#). Board meetings are also rebroadcast in the following cities: Paynesville, St. Joseph, Cold Spring, St. Cloud and Waite Park. [See a list of rebroadcast dates and times.](#)

BARRIER FREE: All Stearns County Board of Commissioners meetings are accessible to the handicapped. Attempts will be made to accommodate any other individual need for special services. Please contact Marlys Tanner (320)656-3602 early so necessary arrangements can be made.

9:00 AM Call to Order

9:00 AM Meeting called to order by DeWayne F. Mareck, Chair, on April 18, 2017 at Administration Center, County Administration Center, St. Cloud, MN.

Roll Call

DeWayne Mareck	District 1
Joe Perske	District 2
Jeff Mergen	District 3
Leigh Lenzmeier	District 4
Steve Notch	District 5

Pledge of Allegiance

9:02 AM A. Public Access Forum

Anyone wishing to address the Board on issues not found on today's agenda may do so at this time. Speakers are asked to approach the microphone. Individual comments are limited to 3-4 minutes. Total allotted time for this forum is 10 minutes. A citizen may speak at the Public Access Forum only once per month. County Board members will not engage in dialogue with speakers but rather refer the matter to the appropriate County department.

9:07 AM B. Consent Agenda

1. Approve Minutes of Tuesday, April 04, 2017
2. Approve Abatements

ATTACHMENTS:

- A. Abatements 4-18-17 (PDF)
- B. Abatement Amounts 4-18-17 (PDF)

- C. 2017 Year-to-Date Summary of Abatements 4-18-17 (PDF)
- 3. Approve Renewal Application and License for One-Day 3.2 Percent Malt Liquor License Submitted by St. Francis of Assisi Catholic Church for Their August 27, 2017 Bazaar to be Held on Their Church Grounds Located in Krain Township
- 4. For Informational Purposes Only March 2017 Claims Paid in Amount of \$9,713,508.60
- 5. Accept Ditch Inspection Reports for County Ditches 33, 13 and 35

ATTACHMENTS:

- A. Ditch Inspection CD 33 (PDF)
 - B. Ditch Inspection CD 13 (PDF)
 - C. Ditch Inspection CD 35 (PDF)
6. Approve 2017 Police Services Contract with City of St. Stephen

ATTACHMENTS:

- A. Contract (PDF)

9:10 AM

C. Administration

Presentation by Michael Williams, County Administrator, re: consideration of:

1. Appointment of Sheriff to Fill Unexpired Term Ending December 31st, 2018

ATTACHMENTS:

- A. Memorandum (PDF)

2. Receive 2016 Budget to Actual Report

Presenter: Stephen Hammes, Assistant to the County Administrator;

9:40 AM

D. Assessor

Presentation by Jeff Johnson, County Assessor, re: consideration of:

1. Approve Appointments to Special Board Acting as County Board of Appeal and Equalization

ATTACHMENTS:

- A. Three Candidates Who Were Previous Appointees to Special Board (PDF)
- B. Three Candidates for Two Vacant Positions to the Special Board (PDF)

9:45 AM

E. Auditor-Treasurer

Presentation by Randy Schreifels, Auditor-Treasurer, re: consideration of:

1. Approve Contract and Adopt Resolution Authorizing Raymond and Kaisa Bagley to Re-purchase Land Forfeited to State of Minnesota for Nonpayment of Taxes

Presenter: Steve Holthaus, Property Tax/Land Records Supervisor; Chad Martini, Land Management Division Director;

ATTACHMENTS:

- A. Resolution (PDF)
- B. Contract (PDF)

9:55 AM

F. Public Hearing

1. Conduct Public Hearing to Consider Assessing Delinquent Refuse Accounts

Presenter: Chelle Benson, Environmental Services Director; Hank Schreifels, Environmental Health Division Supervisor

ATTACHMENTS:

- A. Delinquent Refuse Accounts (PDF)

9:57 AM G. Environmental Services

Presentation by Chelle Benson, Environmental Services Director, re: consideration of:

1. Set Public Hearing to Consider Approval of Large Gathering License for 2017 Breakfast on the Farm

Presenter: Hank Schreifels, Environmental Health Division Supervisor;

2. Approve 2017 SCORE Grant Application Requests

Presenter: Hank Schreifels, Environmental Health Division Supervisor;

ATTACHMENTS:

- A. Grant Packet 2017 Bueckers (PDF)
- B. Grant Packet 2017 Sauk Centre PS (PDF)
- C. 2017 SCORE Grant Application Process (PDF)

10:00 AM Break - 5 Minutes

10:05 AM H. Public Hearing

1. Public Hearing to Consider Enacting Ordinance No. 550, an Ordinance Amending Subdivision Ordinance No. 230

Presenter: Chelle Benson, Environmental Services Director; Angie Berg, Land Use Division Supervisor

ATTACHMENTS:

- A. Ordinance No. 550 Draft Changes (PDF)
- B. Public Hearing Comments (PDF)

10:20 AM I. Continue Environmental Services

Presentation by Chelle Benson, Environmental Services Director, re: consideration of:

1. Amend Subdivision Agreement Recorded with Plat of Ehrlichman Addition to Allow Deminimus Exemption to be Used within Plat

Presenter: Angie Berg, Land Use Division Supervisor;

ATTACHMENTS:

- A. Request (PDF)
- B. Subdivision Agreement (PDF)
- C. Final Plat (PDF)
- D. Aerial Photo (PDF)

2. Receive Update on Beaver Dam Addition

Presenter: Marcus Miller, Civil Division Chief Attorney; Jodi Teich, County Engineer;

10:35 AM J. Public Works

Presentation by Jodi Teich, County Engineer, re: consideration of:

1. Approve Award of Contract for SAP 073-678-007; County State Aid Highway 78 and 133 Traffic Signal in Sartell

ATTACHMENTS:

- A. CSAH 78 Bid Summary(PDF)

2. Approve Award of Contract for Resurfacing Sauk Centre Highway Maintenance Shop Parking Lot

ATTACHMENTS:

- A. Sauk Centre Project Diagram (PDF)

3. Approve Stearns County Acting as Stearns Soil and Water Conservation District's Agent in MnDOT Agreement

4. Presentation on Transportation Sales Tax

5. Miscellaneous Highway Items

10:55 AM Break - 5 Minutes

Recess Regular Meeting

Recess Regular County Board Meeting to Conduct Human Services Board Meeting

11:00 AM K. Human Services Board Consent Items

1. Approve Agreement with Central Minnesota Mental Health Center for Mental Health Case Consultation Services

11:02 AM L. Human Services Board Regular Items

Presentation by Mark Sizer, Human Services Administrator, re: consideration of:

1. Receive Information Regarding Current Child Welfare Workload and State/Federal Performance Measures

Presenter: Brenda Mahoney, Family & Children Services Division Director;

ATTACHMENTS:

- A. Performance Measures PowerPoint (PPTX)

2. Approve Proclamation Declaring April as Child Abuse Prevention Month in Stearns County

Presenter: Brenda Mahoney, Family & Children Services Division Director;

ATTACHMENTS:

- A. Child Abuse Prevention Month Proclamation 2017 (DOCX)

3. Approve Proclamation Declaring May 2017 as Mental Health Month in Stearns County

Presenter: Julie Ellis, Community Supports Division Director;

ATTACHMENTS:

- A. 2017 Mental Health Proclamation (DOCX)

Close Human Services Board

Reconvene Regular Meeting

Reconvene Regular County Board Meeting

11:45 PM

M. Issues by Commissioners

**Adjourn for Semi-Annual Joint Meeting with Stearns County Town Officers
Association Board of Directors in Board Room**